

## 2024-2025 Student Organization Funding Petition

**Please Type All Requests**

**Organization:**

**Date of activity/event:**

**Purpose of activity/purchase:**

**Benefit/impact of activity/purchase on student body:**

**Anticipated outcome or impact on students:**

**Amount of funds requested** (maximum \$1000):

**Club or organization President printed name and signature:**      **Date:**

**Club or organization Advisor printed name and signature:**      **Date:**

**NOTE:** In order for this petition to be considered, please complete this form completely and **submit no less than 45 days in advance. Invoices/quotes must** accompany the petition. No taxes should be listed on any invoices or quotes as Coppin State University is a tax-exempt institution. Petitions submitted less than 45 days of the event will be denied. The senate will vote on all considered petitions. Please note that no cash/checks are given to the organizations. The university must process all payments. Please ensure that a W9 form is received from all vendors and submitted with your invoice/quote to be processed.

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**For official use only. Please do not write in this area.**

Date Received:

- Approved    Date:

Amount Approved: \$

- Disapproved    Date:

Reason For Denial Of Funds:

Student Government Business Manager Signature:

Student Government President Signature: