

How to Renew Your Accommodations

(Returning Applicants Only)

|  |  |  |
| --- | --- | --- |
|  | **Instructions** | **Notes** |
| 1 | Login to Accommodate    <https://coppin-accommodate.symplicity.com> | Use your Coppin Credentials to login |
| 2 | On the left side, select “Accommodation” |  |
| 3 | Select “Semester Request” |  |
| 4 | Select “ Add New” |  |
| 5 | Select the appropriate Semester |  |
| 6 | Select “Submit for All Accommodations” |  |